

## **CALL FOR PROPOSAL – VIETNAM CONSULTANT**

CDF Canada has been implementing development programs in since 1947. CDF Canada is interested in **developing an aquaculture and agriculture project for selected communities in Vietnam, specifically with Ethnic minority.**

CDF Canada requires the services of a consultant experienced in programme design and proposal writing. The consultant will be required to develop a Concept Document for submission to Global Affairs Canada.

Experience:

- 10 years of experience in programme development, proposal writing and/or implementation;
- Strong research management skills;
- Good stakeholder management skills;
- Ability to work under pressure and meet tight deadlines;
- Ability to work independently and manage entire Concept or Proposal development lifecycle;

Qualifications:

- Masters Degree in a International Development, Policy, Research or a relevant discipline;
- Excellent English writing skills;
- Cross cultural sensitivity and experience;
- Knowledge of Vietnam;
- Knowledge of cooperatives;

### **A. Objectives**

The overall objective of this assignment is to design 1.) A pre-concept document (scoping) – 2 pages  
2.) a viable project Concept Document include the following components – 5 pages:

- Focus on woman and girls (gender equality, women’s economic empowerment)
- Focus on Cooperatives / integrated coop model
- climate adaptation, nature-based solutions and protection of biodiversity, youth farmer training.
- Secure additional strategic partners such a local university, government department and women’s rights organization.

### **C. Methodology:**

The consultant is expected to undertake the **key tasks** below:

- 1) Work with CDF Canada, and other relevant stakeholders to develop a well-designed and viable project Concept Document.
- 2) Work with the CDF M&E Specialist to develop the Theory of Change, Logic Model, Outcome for the Concept Document.
- 3) Work with the CDF Gender Specialist to integrate Gender Equality, GBA+, Human Rights based

approach into the concept Document.

- 4) Integrate gender, climate adaptation, environmental sustainability and protection of biodiversity outcomes into the project. (as per GAC requirements)

#### **D. Deliverables**

**1x Vietnam pre-concept document (2 pages)**

**1x Vietnam Concept Document (5/6 pages) for submission to Global Affairs Canada (as per GAC guidelines, template)**

#### **E. Assignment Timeline:**

It is estimated that this consultancy will be spread over 3 months be completed

By May 15<sup>th</sup> 2022 – preconcept document

**By June 15<sup>th</sup>, 2022 - concept note**

#### **F. Price**

**Interested parties must submit 2 prices (one for each deliverable – pre concept note / concept document).**

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