



# Co-operative Development Foundation of Canada

SINCE 1947

## Volunteer Opportunity

### Gender Officer, Malawi

*Contribute. Discover. Grow. Volunteer with CDF Canada.*

**Location:** Lilongwe, Malawi (travel to the rural areas required)

**Start Date:** July – August 2019 (exact timing will be negotiated with the successful candidate)

**Duration:** 3-6 months (preferably 6 months, with possibility of extension)

**Language Requirement:** English

**Deadline:** July 30, 2019

### Project

INVEST Co-op Malawi Project is part of a four-year (2015-2019) Multi-Country Project bringing sustainable economic growth to women and men small producers through the Integrated Co-operative Model. The Project is funded by Global Affairs Canada (GAC) with contribution from the Co-operative Development Foundation of Canada (CDF Canada).

The INVEST Co-op Malawi Project seeks to improve the economic wellbeing of 50,000 small producers (Soya, ground nuts, beans, and maize). Through an integrated co-operative approach, the program will benefit producers by increasing production and productivity, increasing access to markets, and increasing access to financial services.

### Our Partner

Malawi Union of Savings and Credit Cooperatives (MUSCCO) is the apex organization for Savings and Credit Co-operatives in Malawi. MUSCCO provides training, liquidity management, representative and advocacy services to its member organizations to improved financial, management and governance capacity. MUSCCOs aim is to improve financial access to the underserved communities of Malawi.

### Your Assignment

The Gender Officer volunteer will equip field staff with gender mainstreaming skills and ensure that the project is meeting Gender Equity goals as articulated in the project's Gender Equality Strategy. The volunteer will work closely with the project team to develop interventions that grow the confidence of women towards leadership and decision making. The volunteer will be based in the CDF office in Lilongwe, Malawi and will be required to travel to remote communities. This is a 6-month position based in Lilongwe, Malawi.



## Objective

To support the local Gender Officer and Project Co-ordinators in the implementation of gender programming and the Gender Equality Strategy.

## Activities and Deliverables

- Review and prioritise the Gender Equality and Women's Empowerment recommendations from the recent Midterm Evaluation and develop plans in collaboration with the INVEST Malawi team for incorporating the priorities into programming
- In collaboration with the INVEST Malawi team, ensure that all trainings include gender inclusive messaging that recognizes and appreciates women's work in the value chain, and emphasizes joint decision making and co-management of assets
- Facilitate, coordinate and advocate for the implementation of gender equality programming in accordance with the INVEST Gender Equality Strategy.
- Support the implementation of the Gender Value Chain Assessment recommendations in project activities.
- Provide support for review of project materials from a gender perspective.
- Mentor local staff/field staff in ways that promote gender equality.
- Collect and promote good practices and lessons learned, contributing to a collection of replicable good practices for gender equality programming.
- Conduct research and develop materials on gender as required for the project.
- Travel to the field as required.
- Other tasks as required.

## Essential Qualifications

The successful applicant must possess the following skills, experiences and personal characteristics:

- Degree or equivalent experience in International Development and/or Social Science (focus on gender an asset)
- Understanding and interest in women's empowerment and gender equality in a global context
- Knowledge of gender issues and gender programming methodologies
- Experience with participatory approaches and methodologies
- Experience facilitating group learning/training sessions or focus groups
- Excellent communication skills (verbal and written)
- Understanding of co-operatives or member-based business enterprises is an asset
- Experience working with indigenous groups is an asset
- Must be able to handle difficult situations with patience, tact and professionalism
- Willingness to travel to rural areas with very basic accommodation
- Preferably, knowledge of and experience in developing countries
- Openness to new experiences
- Cross-cultural awareness and comfortable working in rural areas
- Be a Canadian Citizen or Permanent Resident

## Terms and Conditions

This is a voluntary assignment. CDF Canada supports volunteers through the provision of a comprehensive package designed to cover a modest and healthy lifestyle, while allowing for effectiveness in the placement:

- Return International and Domestic Airfare.
- Ground transportation.
- A monthly living allowance (to cover accommodation, meals and incidentals)
- Visa-related costs (if needed).
- Travel Insurance.
- Vaccination-related costs (if needed).

- Pre-departure support and orientation.
- Support and orientation during the assignment.
- Debriefing upon completion of assignment.

### **E-volunteering**

Depending on the nature of the placement, volunteers are encouraged to provide e-volunteering support to our local partners or CDF Canada before or after their placement. Volunteers also have the option of requesting support from an e-volunteer to help them with their work while they are in placement.

### **Engaging Canadians**

We ask each volunteer, regardless of placement duration, to share her/his experience during and/or upon completion of their assignment; this may be through providing human interest stories and photographs that can be used for social media outreach; participating in organized talks at universities or other public engagement activities; etc. CDF Canada provides technical and logistical support to assist volunteers to share and tell their experiences to motivate others.

### **Application Process**

Please submit a resume and letter of intent by **July 30, 2019** to [apply@cdfcanada.coop](mailto:apply@cdfcanada.coop) You must be a Canadian citizen or permanent resident. Successful candidates will be required to obtain a police-check from their local police/RCMP detachment. All applicants are thanked for their interest in CDF Canada; however, only those selected for an interview will be contacted.